



# HARYANA AGRO INDUSTRIES CORPORATION LIMITED

(A Haryana State Undertaking)

CIN No. U51219HR1967SGC041080

EPBX : 0172-2561317, 2560920

Fax No. : 0172-2561310, 2561313

Website: [haic.co.in](http://haic.co.in)

Registered Office:

Bays No. 15-20, Sector-4,  
Panchkula.

Email: [haicpkl@gmail.com](mailto:haicpkl@gmail.com)

## **Notice inviting quotations**

### **Appointment of Chartered Accountants firm to carry out the work of Tax Audit & filling of income tax return of the Corporation for the financial year 2024-25**

The Haryana Agro Industries Corporation Ltd., Panchkula invites sealed quotations from the Chartered Accountants firms empanelled with Comptroller General of India having committed professionals to Tax Audit & filling of income tax return of the Corporation for the financial year 2024-25.

The prescribed application form alongwith annexure-I & II may be downloaded from the website [haic.co.in](http://haic.co.in), [harhith.com](http://harhith.com) and submit the same duly filled (sealed) alongwith relevant documents on or before 19.08.2025 upto 5.00 PM in the office of the Haryana Agro Industries Corporation Ltd., Bays No. 15-16, Sector-4, Panchkula under proper receipt. For more details, please visit the HAIC website: [haic.co.in](http://haic.co.in) & [harhith.com](http://harhith.com)

**Managing Director**

## **Basic information in respect of Haryana Agro Industries Corporation Limited, Panchkula.**

The Haryana Agro Industries Corporation Ltd. is a Govt. Company Incorporated under the Companies Act 1956 and the provisions of Companies Act apply to the Corporation, The Corporation was incorporated in 1967. The Corporation has its Head Office at Sector-4, Bays No. 15-20, Panchkula and have at present 12 Farmer Service Centres at Ambala. Pipli, Shahabad, Yamuna Nagar, Karnal. Murthal (Sonapat), Gurugram, Kaithal, Jind, Bhiwani, Hissar and 1 Agro engineering work shop at Nilokheri (Karnal) (14 units ). It has 6 Petrol Pumps and has created capacity of approx. 1.79 lakhs MTs of godowns for storage of food grains.

Apart from above, the Government of Haryana launched the Retail Expansion Project by Haryana Agro Industries Corporation Limited for retail outlets for Consumer Goods. Broad objective of the Organization is to provide an alternate channel to promote entrepreneurship, provide best quality products at discounted prices, help in promoting State owned MSME/NGO/SHG/FPO and other manufacturer within the state, promote retail policy of Haryana and generate employment across the State. Going forward, the organization would help generate market for innovative products across perishable & consumer goods that will further promote entrepreneurship and manufacturing efficiency in the State. As of now about 1300 retail stores have been opened and working in different Districts of Haryana.

**Eligibility Criteria for the participation in filling Tax-audit & filling of Income tax return for 2024-25 are as follows:-**

1. The Chartered Accountant Firms should have at least last 5 years experience of filling of Tax Audit returns of Govt./Semi Govt./Board/Corporation/Banks/PSU/Co-operative institutions /Pvt. having turnover of not less than 100 Crore per annum.
2. The Chartered Accountant Firms should have an average annual turnover of more than Rs.25 lakh in the previous three years.

**Scope of Internal Audit Work**

- 1) Tax-audit & filling of Income tax return for the year 2024-25

In case the above offer is acceptable to you then kindly send your acceptance / confirmation letter within 7 days positively. Further, the firm will have to deposit a performance security of Rs.10,000/- with HAIC in form of Demand Draft in favour of Haryana Agro Industries Corporation Limited, payable at Panchkula after receipt of confirmation of Firms offer.

The Corporation is headed by the Managing Director for discharging day to day affairs who is nominated by the Govt. of Haryana. The Farmers Services Centers are headed by the District Incharges. In the Head Office different activities being headed by divisional heads who look after their activities and responsible for day to day affairs of their activity under its control and powers delegated to them from time to time.

## APPLICATION FORM

To

The Managing Director,  
Haryana Agro Industries Corporation Limited,

**Subject:- Appointment of Chartered Accountant Firms/Professionals Firms for conducting Tax-audit & filling of Income tax return for 2024-25.**

Sr. No	Particulars	Self Certified supporting documents required to be submitted alongwith this Form.
1	Name of the Firms & Registration No.	Firm Registration certificate under ICAI (Attach copy)
2	Address of the Firm. Phone No. E-mail: Mobile No.	
3	Firm Income Tax Pan No.	.....(Attach copy of PAN Card)
4	Firm GST No.	.....(Attach copy of registration)
5	Empanelment No. with C&AG	.....(Attach copy of Empanelment of C&AG for the year under Audit)
6	No. of Years of Firm's existence & Date of establishment of Firm	.....(Attach copy)
7	Experience of the conduct tax audit of the firm during last five F/Y,	Attach copy of appointment letter/assignment (Only one of each year) 2020-21 to 2024-25
8	Turnover & Profit/loss of the Firm during last three years.	2021-22..... 2022-23..... 2023-24.....

Signature.....

Firm Name.....

Address.....

Mobile No.....

E-Mail .....

Firm Seal.....

Date:-.....

Place:-.....

**Annexure-I**

**Financial proposal  
(To be kept in a separate sealed envelope)**

**To**

**The Managing Director  
Haryana Agro Industries Corporation Limited,**

**Subject:- Appointment of Chartered Accountants firm to carry out the work of  
Tax Audit & filling of income tax return of the Corporation for the  
financial year 2024-25**

**Price bid for internal Tax-audit & filling of Income tax return for 2024-25:-**

<b>Particulars</b>	<b>Quoted bid</b>	
	<b>Amount (In Rs. excluding GST)</b>	<b>Amount (In words excluding GST)</b>
<b>1. Conducting work related to tax audit &amp; filling of income tax return for the F/Y 2024-25. Payable after submission of acknowledgement completion of assignment.</b>		

**Note:- The Firm shall raise its invoice after completion of assignments.**

Signature.....

Firm Name.....

Address.....

Mobile No.....

E-Mail .....

Firm Seal.....

Date:-.....

Place:-.....

**Annexure-II****Undertaking  
(On Firms Letter Head)**

I/We the following partners of  
M/s.....,Chartered Accountant  
firm having its Registered Office  
at..... (Address)  
bearing registration No.....(Firm  
Reg. No.) do hereby jointly and severely verify and declare-

1. That the particulars given are complete and correct and that if any of the statements made or the information so furnished in the application form is later found incorrect or false or there has been suppression of material information, the firm would not only stand disqualified from allotment but would be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulations framed there under.
2. That the Firm or partners has not been debarred or cautioned by ICAI during the last five years, (if debarred, give details).
3. That individually we are not engaged in practice otherwise or in any other activity which would be deemed to be in practice under section 2 (2) of the Chartered Accountants Act, 1949.
4. That the Constitution of the firm as on 31st March of the relevant year shown is same as that in the constitution certificate issued by the ICAI.

Sr. No	Name of the Partner	Membership Registration No.	PAN No.	Signature of Partner

(Signature of Authorized  
Person with Seal of the  
Firm)

Place.....  
Date.....